



**For Complete Instructions for Tax Exemption Application Please Visit:**  
<https://form1023.org>

### **Narrative Description of Activities for Student Tutoring Organization**

#### **Overview**

Multilingual Services & Programs is a Nonprofit organization formed in Washington State in December 2021 by educators along with like-minded volunteers. The group is governed by the adopted bylaws defined in “Bylaws of Multilingual Services & Programs.”

The objective of Multilingual Services & Programs (MSP) is to provide a quality and equitable tutoring program to students who are furthest from educational justice residing in West Seattle and Southeast Seattle of Washington. While the organization existed but a short while, there have been consistent meetings conducted in accordance with IRS regulation on non-profit organization.

There is significant data which shows significantly lower achievements levels for East Africans, Blacks, and other low-income communities as opposed to middle/upper income families. MSP found out that students of disadvantaged e.g., low-income children, minority groups, and those for whom English is a second or third language are well below grade level. Multilingual Services & Programs tutoring program will use a curriculum derived from highly successful Math, Reading, and Writing classes throughout the United States to improve students’ academic level.

The goal of the organization would be to remedy these limitations and address a crucial need of the communities and establish a lifelong relationship with the under-privilege students by closing this achievement gap and increase the success rates for its students. MSP will recruit specialized and trained educators who primarily speak in the native language as well as have an in-depth

understanding of the cultural aspects of these students to teach math, reading, and writing in small groups and one-on-one sessions.

### **Past Activities:**

This organization is recently established and no past activities to present. To understand the history and events leading to the forming of the organization, two of the group members (Ahmed Yussuf – Bilingual Instructional Assistant & Rashid Noor – Elementary School Teacher) are currently working with Seattle Public Schools and helping students in the schools.

Rashid and Ahmed have long been supporting all students, especially low-income children, and students of color in groups and one-on-one sessions. The passion and love in working with children become an integral part of our lives. That good feeling allowed us to create a change in the world by helping students realize how they're valuable and unique.

Then, the thought of establishing a non-profit organization that offers an effective tutoring program to low-income children and students of color who are disadvantaged came into reality since working and supporting children was a passion for us. This idea was welcomed by many of the parents in the community whose children are struggling in the school due to lack of support from home.

Establishing a non-profit that provides tutoring program to children that we see every day in school who are struggling with homework at home or who don't have the stamina to sit down to do it until late become a huge need to our community. That led us to extend the services and close that gap by forming Multilingual Services & Programs to support working families and help their children to improve students' academic performance.

### **Present and Future Activities:**

Currently all planning and activities are primarily related to fund gathering, the first step in our immediate goal of securing a tutoring site. We have conducted, and are planning the following programs:

#### **a. Reading Program:**

Multilingual Services & Programs will undertake a Reading Program for children in our community. We will maintain a library of books that will be available to children in our community. We will have dedicated times, daily Monday – Friday where children can come and read and/or be read to, thereby increasing their reading and comprehension fluency.

#### **b. Math Program:**

Multilingual Services and Programs will offer students who are PreK12 in our community. The program will help students to solve abstract to concrete math problems in which they are struggling. These services will be offered daily Monday – Friday at our tutoring center.

**c. Adult Education:**

MSP offers individualized support to adult learners wanting to improve their reading and writing skills. MSP educators will develop lesson plans focused on individual students' needs from beginner to intermediate level.

**Funding:**

Once the funds have been procured and the site is leased, work will commence to make the site a suitable & safe learning environment for the students. The tutoring center will be funded through Office of Superintendent of Public Instruction (OSPI), Local Education Agency (LEA) grants, and other donations.

**Percentage of time:**

The Tutoring Programs and Adult education occurs throughout the year and have the full support of approximately 85% of the organization's volunteers. Overall, these services constitute approximately 70% of MSP's time.

**How the service further exempt purposes:**

The tutoring Programs and Adult Education furthers our exempt purpose by providing higher levels of learning opportunities to underrepresented and low-income students in West Seattle and Southeast. The MSP's services help students who are below grade-level, the program eliminates opportunity gaps to ensure access and provide excellence in education for every student.

The program will provide opportunities to adults with limited English language proficiency. This helps adults to gain skills that equips learners with college and career readiness that leads to employments or the transition to post-secondary education.

**Areas Served:** MSP offers the Tutoring Programs and Adult Education to marginalized groups in West Seattle and Southeast Seattle.

**Students to Be Served:**

MSP projects to serve 45 students and 20 adult learners during the first semester. MSP will continue to increase student and adult enrollments and reach out to all eligible families.

**Who Conducts the Activities:**

The program will be administered by Mr. Noor (Elementary School Teacher), Mr. Yussuf (Bilingual Instructional Assistant), and assisted by two volunteers from our community.

When the immediate goals have been met and the tutoring program is operational, the organization's work will begin. We will continue fundraising efforts, seeking to achieve a budget level that will support the operation.